



BUILDING CODE COMPLIANCE OFFICE
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TEMPORARY CERTIFICATE OF OCCUPANCY
(Substantial Completion per OCPS Contract)

To achieve a Temporary Certificate of Occupancy, the following shall be 100% complete prior to issuance:

1. All code required exits shall be maintained from the building(s) to the public way. This means that if an exit is exiting into a construction area, this construction area shall maintain a clear path of egress from the building exit through the construction area. This route shall have to comply with accessibility, lighting (including emergency lighting) and markings code requirements.
2. The fire alarm system shall be inspected and approved. This means that all devices and the FACP shall be active and monitored as required by code.
3. The fire sprinkler system shall be inspected and approved and be active.
4. The emergency power system, generator or battery packs, shall be tested, inspected and approved.
5. All electrical installations shall be complete, inspected and approved.
6. All sanitary, potable water and storm systems shall be inspected and approved. All code required tests shall have been submitted to BCCO for approval and accepted. This also includes FDEP clearances on wastewater and water installations and all exterior and interior bacteriological tests results.
7. The HVAC system shall be inspected and approved. A final test and balance report is required prior to CO issuance.
8. The HVAC System shall be under the control of the OCPS Energy Management Department.
9. Fire Department access and fire hydrants shall be inspected, approved and maintained and all flow tests submitted and approved.
10. The means and methods of separating the students and staff from construction (on active campuses) shall be maintained at all times, inspected and approved. If heavy equipment (any equipment larger than a rubber tire backhoe) requires that the double fencing (10 foot separation) be installed, inspected, approved and maintained separating the students and staff from construction.
11. All Safety Systems Per FDOE: *Safety systems include, but are not limited to: exiting, safety, rescue, fire rating, fire protection, means of egress, master valves, eye wash and dousing shower in science labs; emergency disconnects in shops; fume and dust collection systems; heat and smoke detectors; stage protection including curtain operation, smoke vent, sprinklers, etc.; kitchen hood; fire sprinklers; smoke venting; illumination of means of egress; emergency lighting; emergency power; exit lights; fire alarm systems with required incidental functions; fire extinguishers; fuel fired heaters; electrical illumination; electrical system required ventilation; toilet facilities; kitchen hot water supply; water supply; and sewage disposal as they apply to this project.
12. A letter stating the date that all construction shall be completed and a request for full Certificate of Occupancy will be submitted along with a complete list of all outstanding items left to complete (cannot be one listed in number 1 through number 11).